

# University Terrace Berkeley

## Checklist for Organizations that Sponsor Restrictions on Properties

The organization that is imposing the restriction(s) should complete this document. More information on these guidelines can be found in the *Fannie Mae Selling Guide*, available at [eFanniemae.com](http://eFanniemae.com).

- > If the answer to each of the following questions is "Yes," the terms of the restriction(s) may comply with our guidelines, provided that CitiMortgage determines that the program satisfies eligibility and program criteria.
- > If the answer to any of the following questions is "No," the terms of the restriction(s) may not comply with our guidelines, and may require further development between the organization and CitiMortgage.

Name of Restriction: \_\_\_\_\_ Resale Restriction  
 Project Name: \_\_\_\_\_ (i.e. Name of Development / Project) University Terrace

Project Type	<input checked="" type="checkbox"/> Condo <input type="checkbox"/> Single Family <input type="checkbox"/> 2- Unit <input type="checkbox"/> 3-4 Unit <input type="checkbox"/> PUD (Detached) <input type="checkbox"/> PUD(Attached) <input type="checkbox"/> Cooperative
75	Number of Units in the Development / Project
75	Number of Restricted Units in Development / Project
Address(es) of Restricted Units	_____

### Checklist

1. Yes  No  Does this restriction(s) survive foreclosure?
2. Yes  No  If the restriction(s) survives foreclosure does it apply to CitiMortgage, Inc.?
3. Yes  No  Are the properties permitted under this program an owner occupied one-two-unit property? (Eligible Condominium projects, Planned Unit developments and Co-ops are permitted)
4. Yes  No  Are the terms of the resale restriction(s) recorded in public land records?  
 2nd Mortgage and Deed of Trust or  Restrictive Covenant
5. Yes  No  Is the deed restriction(s) recorded in a lien position subordinate to CitiMortgage Inc.'s 1st mortgage lien?

Subject to lender accommodation in restrictions

x

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6. Yes  No  Can you confirm that the restriction(s) do not impair CitiMortgage or any agencies (Fannie Mae/ Freddie Mac) of the rights to cure a default under the mortgage terms, to foreclosure on the mortgage, or to otherwise protect its interests under the mortgage?
7. Yes  No  Are the restriction(s) based on any of the following characteristics? (Please check all that apply)
- Income Limits
  - Purchasers are required to be employed by the subsidy provider
  - Principal residence requirement
  - 1<sup>st</sup> Time homebuyer requirements
  - Resale Price Limits
  - Other (Please identify) \_\_\_\_\_
  - Age Limits (If checked, please complete the certification at the end of this checklist)
8. Yes  No  Will the above restriction(s) be monitored by the housing authority?
9. Yes  No  Are the restriction(s) monitored by a municipality, city, county, nonprofit organization, church, employer, university, or entity administering government-sponsored programs?
10. What are the terms in years that the restriction(s) are in place?  
44 Years Subject to Ground Lease, expires 10/31/2054
11. Yes  No  Do the terms of the restriction(s) clearly indicate that they survive or do not survive foreclosure or acceptance in lieu of foreclosure?
12. Yes  No  Do the terms of the restriction(s) clearly indicate whether the Servicer of the 1<sup>st</sup> Mortgage should notify your organization in the event of foreclosure? If yes, please indicate the timeframe below.  
Timeframe: \_\_\_\_\_
13. Yes  No  Are the restriction(s) tied to a Community 2<sup>nd</sup> (subsidy provider) in which monies are provided to the Borrower and a Note / Mortgage / Restrictive Covenant are required to be executed?
- If you answered YES to number 13, complete the remainder of this document.  
If NO, proceed to question 14.
14. Yes  No  If the restriction(s) terminate at foreclosure, do the restrictions state that the subsidy provider cannot obtain any proceeds from future sales or transfers of the property after foreclosure or acceptance in-lieu of foreclosure?
15. Yes  No  If the restriction(s) survive foreclosure, and the restrictions state that the subsidy provider can obtain proceeds from the sale or transfer

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of the property after foreclosure, do the restriction(s) also state that the subsidy provider cannot obtain any proceeds from the foreclosing mortgage holder who obtained the property at foreclosure or pursuant to a deed-in-lieu of foreclosure?

16. Yes  No  Do the terms of the restriction(s) clearly indicate whether or not the subsidy provider has the right of first refusal to purchase the property?
17. Yes  No  If the subsidy provider retains the right of first refusal or option to purchase a restricted property when the borrower is in default, does the subsidy provider agree to exercise its right of first refusal or option to purchase the property and complete the purchase within 90 days of receiving notification of the borrower default or the property foreclosure?
18. Yes  No  Is the subsidy provider willing to waive the right of first refusal (in writing), as it applies to the sale of the property by an owner, who acquired the property at a foreclosure sale?
19. Yes  No  CitiMortgage has the ability to notify an organization at the 1<sup>st</sup> sign of delinquency for borrowers financing a restricted unit with CitiMortgage. Do you wish to receive this service? If YES, please complete the information below.

**Agency Notifications and Communications should be sent to**

Contact Name: UC Regents CIO Helen Levay  
 Address: University of CA A-E Building  
 City: Berkeley, CA Zip: 94720-1382  
 e-mail: hlevay@berkeley.edu

Please note: Notification will be sent to you electronically providing you instructions on how to gain access to our Default Reporting Website.

\* \* \* \* \*

Name of individual completing the checklist on behalf of the organization imposing the restrictions:

Name: Helen Levay  
 Title: Real Estate Services Manager  
 Phone Number: 510-643-2066  
 E-mail Address: hlevay@berkeley.edu

**Certification regarding Age Restrictions**

All ownership / restriction(s) based upon age fully comply with all federal, state and local laws, regulations, Ordinances, rules and any other applicable requirements. All restriction(s) based upon age are applied uniformly to all occupants and do not operate to discriminate on any prohibited basis.

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_